

## FRIEND-REFER-FRIEND PROGRAMME

Please complete the form & submit it together with the course application form to our consultant.

Dear Students

Thank you for making SMA Institute of Higher Learning (SMA Institute) your preferred education provider for academic upgrading and professional training. We are pleased to introduce to you our Friend-Refer-Friend (FRF) programme where we offer a token of appreciation for every friend, relative or colleague that you recommend to us as a student.

Certificate – S\$100.00	Diploma – S\$200.00	Bachelor's Degree – S\$300.00	Postgraduate Degree – S\$500.00
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### Terms & Conditions:

(Referrer – Student who refers his/her friend to study); (Referee – Referrer's friend who has been referred to study with SMA Institute)

- This form has to be submitted together with the referee's course application form. Application received without the course application form is considered invalid.
- The referee must be a first-time applicant who has never applied/studied in any of the SMA Institute courses before. This FRF programme is not applicable to
  - on-campus students who have decided to return to Singapore to continue their studies here
  - student who sign up for less than six (6) units of study
- The referee must be a student who is registering for one of the courses below:
  - SMA Institute Certificate in Foundation Studies/Diploma/Specialist Diploma/Professional Diploma
  - Murdoch University Bachelor/Postgraduate degrees
  - Edith Cowan University Bachelor/Postgraduate degrees
  - University of Central Lancashire Bachelor degrees
- For Murdoch Bachelor/Postgraduate degree, the referee must enrol for a minimum of two (2) units before the FRF form is processed.
- The token of appreciation will only be paid out to the referrer after 5th week of commencement of the course. This is provided if the referee is successful in the enrolment of the course and make the necessary required payment before the commencement of the course. For SDF-sponsored student, the token of appreciation will be issued at the end of the 1st semester or the end of the course.
- SMA Institute reserves the right to amend any terms and conditions pertaining to this FRF programme. This programme will not be valid with any other SMA Institute promotional offers or discounts.
- The referee can only be recommended once by a new or existing student, or a graduate of SMA Institute. Both parties agree to abide by the terms and conditions set out in FRF programme. In the event of disputes, the decision of SMA Institute will be final.
- The referrer must be a new or existing student, or a graduate of SMA Institute.

### SECTION A – Referrer Information (all fields are compulsory)

Name/Payee (as in NRIC / Student Pass):	NRIC/FIN No/Passport No.:
Email:	Contact No.:
Course Registered/Graduated:	
I have read and agreed to the terms and conditions above and acknowledge that the information above is true.	
Signature:	Date:

### SECTION B – Referee Information (all fields are compulsory)

Name (as in NRIC / Student Pass):	NRIC/FIN No/Passport No.:
Email:	Contact No.:
Course Registered:	Intake/Commencement Date:

### FOR OFFICIAL USE ONLY

Receipt No.:	Amount Paid:	Entered On:	Certified/Approved By:
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